



HUNTINGTON WEST HOMEOWNER'S ASSOCIATION, INC.
NOTICE OF HOA ANNUAL MEETING
Solicitation Request for Nominees for Board of Directors

April 9, 2024

Dear Huntington West Homeowner:

We plan to hold the annual meeting on May 9, 2024, at 6:30PM, at the Pool Parking Lot.

The purpose of this letter is to:

1. **Solicit volunteers** to run for election to the Association's Board of Directors. Per the By-Laws, the term of three (3) directors shall be one (1) year until their successors are elected.
2. Share initial guidance on the anticipated election and annual meeting processes, steps which will include:

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| April 9, 2024: | <ul style="list-style-type: none">• (This) 1st notice, calling for Board election nominees and explaining the process |
| April 20, 2024: | <ul style="list-style-type: none">• 5 PM Deadline by which Board nominee submissions must be received electronically. |
| April 22, 2024: | <ul style="list-style-type: none">• 2nd notice of Annual Meeting
Proxies and Ballots included.
Voting Begins. |
| April 30, 2024: | <ul style="list-style-type: none">• 5PM Deadline to cast your electronic votes. |
| May 9, 2024: | <ul style="list-style-type: none">• Annual Meeting and election results announced |

If you are interested in serving on the Board, we would appreciate hearing from you by April 20, 2024, to proceed. Interested candidates must submit a brief biography. You may volunteer by emailing this biography and your contact information to psmith@heritageproperty.com. You may reach us by phone at 770-451-8171.

As a reminder, all candidates must be in good standing with the Association to serve on the Board. We look forward to hearing from you soon.

Sincerely,
Pam Smith CAM – Heritage Property Management
On behalf of the Huntington West Homeowners Association Board of Directors